Babu Banarsi Das Institute of Technology and Management, Lucknow (Institute code: 054)

Ref No.:BBDITM/IQAC/2024-25/09

Internal Quality Assurance Committee(IQAC)

Minutes of Meeting

Date: 06-11-2024
Time: 3:00 PM
Venue: Stepper Hall (Room no. 207), Engineering Block Building
Chairperson: Dr. Shailendra Singh Chauhan ,Director, BBDITM
Meeting Agenda:

1) Presentation of NAAC reforms 2024
2) Discussion on NAAC reforms presentation

Attendees:

1. Dr. Shailendra Singh Chauhan ,Director, BBDITM
2. Dr. Usha Sharma, Convener, IQAC
3. Mr. Achman Mishra ,Member Secretary, IQAC
4. Dr.D.S.Ray, Head, CE Deptt.
5. Dr.AnuragTiwari,Head, CSE Deptt.
6. Dr. Santosh Kumar Shukla, Head, IT Deptt.
7. Dr. DivyaGangwar, Head, MBA Deptt.
8. Dr. Pooja Singh, Head, Humanities Deptt.
9. Mr. Rafik Ahmad, Head, EE Deptt.
10. Ms. Neha Gupta, Program Coordinator, ME Deptt.
11. Mr.Sandeep Kumar Mishra, Program Coordinator, CSE Deptt.
12. Mr.Mahendra Kumar,Program Coordinator,,ITDeptt.
13. Mr. Rajeev Singh, Program Coordinator, ECEDeptt.
14. Dr. SupriyaPhurailatpam, Associate Professor, CE
15. Dr. Rupali Agarwal ,Associate Professor EC
16. Mr.AshishVerma, Assistant Professor, CE Deptt.
17. Mr. MohitChoubey, Assistant Professor, CE Deptt.
18. Ms. Shruti Singh, Assistant Professor, CE Deptt.
19. Ms. Kajal Singh,Assistant Professor, CE Deptt.
20. Mr.Mohd.Aquib,Assistant Professor, CE Deptt.
21. Mr.P.K.Shukla, Assistant Professor, MBA Deptt.
22. Dr.Preeti Mishra,Associate Professor, MBA Deptt.
23. Mr. Ravi Gupta, Assistant Professor, Humanities Deptt.

Opening:

The Internal Quality Assurance Committee (IQAC) of BBDITM convened a meeting in the presence of Director Sir with all department Heads and Program Coordinators to discuss the NAAC binary accreditation framework. Dr. Usha Sharma, Convener of the IQAC, led an in-depth presentation on the framework.

Key metrics of the binary accreditation were reviewed in detail with the Heads and Program Coordinators, followed by decisions on relevant actions.

Criteria No.	Metric Title	Responsibility taken by:
1.1	Outcome-based curriculum	University Level
1.2	Stakeholder Participation	All Departments
1.3	Curriculum Flexibility	University Level
1.4	Practical and Industry Focus	All Departments
1.5	Practical/Skill Orientation	University Level
1.6	Online and Blended Learning	All Departments
1.7	Curriculum revision	University Level
1.8	Indian Knowledge System	All Departments
2.1	Recruitment	University Level
2.2	Pay and Allowances	Institute Level
2.3	Faculty Diversity	Institute Level
2.4	Faculty development	All Departments
2.5	Faculty Retention	All Departments
2.6	Faculty Student Ratio	All Departments
3.1	Physical Infrastructure	Institute Level
3.2	Learning Resources	Library of Institute
3.3	IT infrastructure	Institute Level
3.4	Research Resources	University Level
3.5	Divyangjan friendly facilities	Institute Level

4.1	Capital Income	Institute Level
4.2	Revenue Income	Institute Level
4.3	Capital Expenditure	Institute Level
4.4	Revenue Expenditure	Institute Level
4.5	Sustainability and Growth	University Level
4.6	Financial Controls & Risk Management	Institute Level
5.1	Pedagogical Approaches	All Departments
5.2	Internships, Field Projects etc.	All Departments
5.3	Assessment	All Departments
5.4	Academic Grievances redressal	University Level
5.5	Catering to Diversity	All Departments
5.6	Learning Management System	All Departments
5.7	Industry Academia Linkage	All Departments
6.1	Technical/Domain related Clubs activities and technical festivals	All Departments/ Institute Level
6.2	Hackathons and Ideation workshops	All Departments/ Institute Level
6.3	Cultural Clubs and activities and festivals	All Departments/ Institute Level
6.4	Mental health clubs and activities (yoga)	Institute Level
6.5	Sports clubs/teams and activities	All Departments/ Institute Level
6.6	Community related activities including UBA	Institute Level
7.1	Institutional Development Plan	Institute Level
7.2	e-governance	Institute Level
7.3	Student & Employee Welfare	Institute Level
7.4	Grievance handling Mechanism	Institute Level
7.5	Quality Assurance System	Institute Level
7.6	Effective Leadership	Institute Level

8.1	Placements/Employment	All Departments
8.2	Academic Progression	All Departments
8.3	Self-employment/entrepreneur	All Departments
8.4	Awards/Prizes/Recognitions in curricular and extended curricular areas	All Departments
8.5	Enrollment ratio	COE Office
8.6	Graduation rate	COE Office
8.7	Student /alumni learning experience	All Departments
9.1	External Research Grants	All Departments
9.2	Research Publications	All Departments
9.3	Research Quality	University Level
9.4	IPRs produced	University Level
9.5	Research Collaboration	All Departments
9.6	Number of student Startups	All Departments
10.1	Community activities	Institute Level
10.2	Waste and Water Management	Institute Level
10.3	Progressing towards Net Zero	Institute Level
10.4	Green Audits and Initiatives	Institute Level
10.5	Collaborations with industry/NGOs	Institute Level

Recommendations:

1) Study thoroughly new guidelines of binary accreditation, NAAC.
2) Collection of data as per the new guidelines of binary accreditation.

Schedule for Next Meeting: The next meeting will be held with all the IQAC members under the chairmanship of Chairman IQAC (Director).

Adjournment: Meeting was adjourned at 4:40 PM on 6th Nov. 2024.

Minutes Submitted By: Dr. Usha Sharma

Approved By: All present members panel with equal vote on above mention key points.

6/11/24
Convener, IQAC
BBDITM

6/11/24
Director
BBDITM, Lucknow
(Formerly known as
BBDNITM, Lucknow)