Ref. No: BBDITM/ 2025-26/ IQAC- 006

Date: 11th March, 2026

MINUTES OF MEETING (MOM)

Internal Quality Assurance Cell (IQAC)

Date: 11th March, 2026
Time: 2:00 PM
Venue: Room No. 002, BBDITM

Members Present:

The meeting was attended by the Chairman, IQAC Convener, and other IQAC members. (Attendance sheet attached)

Sr. No.	Agenda Item	Discussion
1	Discussion on Internal Audit Schedule	• Preparation of Internal Audit Schedule • Allocation of Audit Responsibilities
2	Discussion on student participation in co-curricular activities	• Encouraging Student Participation • Monitoring Participation

Dr. Usha Sharma
Convener, IQAC
BBDITM, Lucknow

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BABU BANARASI DAS
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Affiliated to Dr A.P.J Abdul Kalam Technical University (AKTU College Code: 054)
Approved by All India Council for Technical Education (AICTE)
Website: **www.bbditm.ac.in** / e-mail: **director@bbdnitm.ac.in**
Phone Number: +91 – (522) – 6196222 / 6196223 / 6196305 (VPN No. 723)

Vision of the Institute

To become a leading institute of providing professionally competent and socially responsive technocrats with high moral values.

Mission of the Institute

- To create an eco-system for the dissemination of technical knowledge, to achieve academic excellence.
- To develop technocrats with creative skills and leadership qualities, to solve local and global challenges.
- To impart human values and ethics in students, to make them socially and Eco-friendly responsible.

CC TO:

1. Director, BBDITM
2. Assistant Director, BBDITM
3. Registrar, BBDITM
4. All Heads of Departments, BBDITM
5. COE, BBDITM
6. All members of the IQAC, BBDITM

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