OFFICE OF THE DIRECTOR
BABU BANARASI DAS
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Affiliated to Dr A P J Abdul Kalam Technical University (AKTU College Code- 054)
Approved by All India Council for Technical Education (AICTE)
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Ref. No.: Dir-/BBDITM/2025-26/BOG-31 **Date** **March 2026**

Minutes of the Meeting

The thirty one BOG meeting of the Board of Governors of Babu Banarasi Das Institute of Technology and Management, Lucknow was held on 14th March 2026 at 3:00 PM in the Conference Hall, Main Block.

Sl. No.	Name of the person	Designation	Post-holding in the Governing Council
1.	Mrs. Alka Das	Chairperson	Chairperson, BBD Educational Group
2.	Ms. Sonakshi Das	Vice-President, BBD Group	Vice-President, BBD Educational Group
3.	Mr. R.K. Agarwal	Chief Executive Director, BBD Educational Group	Member nominated by BBD Educational Group
4.	Dr. Sudharma Singh	Educationist	Member nominated by BBD Educational Group
5.	Mr. Viraj Sagar Das	Expert Member (Industry)	Member nominated by BBD Educational Group
6.	Mr. Amit Srivastava	Expert Member (Industry)	Member
7.	Dr. V.K. Singh	Expert Member (Academics), Director, BBDNIIT	Member
8.	Dr. Shailendra Tahilyani	Professor, BBDITM	Member
9.	Mr. Achman Mishra	Assistant Professor, BBDITM	Member
10.	Dr. Anurag Tiwari	Assistant Director, BBDITM	Member

11.	Dr. Pratul Arvind	Director, BBDITM	Convener

At the outset, the Hon'ble Chairperson welcome the member of BOG. The Chairperson introduced Prof. (Dr.) Pratul Arvind, Director who was attending his first meeting and express in that Dr. Pratul Arvind will take BBDITM to greater heights.
Upon assuming his role, he greeted the members and, with the Chairperson's approval, introduced the agenda items scheduled for discussion to the board. The meeting progressed with thoughtful deliberations, leading to the adoption of several key resolutions aligned with the institution's strategic goals.

31.1 Confirmation of the 30th meeting of the Board of Governors held on 20th September 2025.
The minutes of the 30th BoG meeting held on 20 September 2025 before the Board was presented by the director. The members on the proceedings and resolutions recorded in the previous meeting. The members examined the minutes and observed that the deliberations and decisions had been appropriately recorded. The Board resolved the minutes of the 30th meeting without modification.

31.2 To note the action taken report on the minutes of the meeting held on 20th September 2025.
The Director presented the Action Taken Report and apprised the board above, the progress of the previous meeting, faculty recruitment and infrastructure development. The board emphasized the need for regular monitoring and timely closure of pending actions. Members appreciated the follow-up undertaken and suggested that departments continue to submit status updates against assigned actions. After due deliberation, the board resolved to approve the ATR of the previous meeting.

31.3 Review of progress on NBA SAR submission status and compliance with accreditation requirements.
The Board saw the progress made towards NBA accreditation and the preparation of the Self-Assessment Report (SAR).The director highlighted the efforts being undertaken by various departments to strengthen course files, CO-PO mapping, attainment calculations, departmental documentation and supporting evidence. Dr. V.K. Singh, Expert member (Academics) emphasized the importance of maintaining consistency in accreditation documentation Mr. Amit Srivastava, Industry Expert also stressed the importance of benchmarking academic practices against established national standards.

31.4 Review and assessment of budget utilization for the academic session 2025 – 26 and consideration of the proposed budget for 2026 - 27
The budget utilization report was presented for the academic session 2025–26 and placed the proposed budget for 2026–27 before the Board for consideration. Mr. R.K. Agarwal, CED BBD group advised that financial resources should be utilized judiciously and aligned with the institution's academic

priorities and long-term development objectives. The board emphasized the need to ensure that adequate provisions were made for infrastructure enhancement, quality education and research activities. After detailed discussion, the Board reviewed the budget utilization for 2025–26 and approved the proposed budget for the session 2026–27.

31.5 Review of academic performance and results of the odd semester for the academic session 2025–26.

The director presented the academic performance and odd-semester examination results for the session 2025–26. He apprised the members of the overall student performance, pass percentages, academic achievements and areas requiring improvement. The board anonymously suggested that special attention to be paid to the students requiring academic support and ensure that appropriate mentoring, remedial classes and performance-monitoring mechanisms were implemented.

31.6 Review of placement outcomes for the outgoing batch of 2025 and discussion on strategies for improving placements for the outgoing batch of 2026.

The Director presented the placement report for the outgoing batch of 2025 and apprised the Board of the initiatives being undertaken to improve placement opportunities for the batch of 2026. Mr. Viraj Sagar Das, Expert Member (Industry), emphasized that students should be equipped with industry-relevant technical competencies and practical problem-solving skills. Mr. Amit Srivastava, Expert Member (Industry), suggested strengthening industry interaction and organizing specialized training programmes to bridge the gap between academic learning and industry expectations.

The Board specifically advised the institute to:

- Strengthen industry collaborations and recruitment partnerships.
- Conduct specialized technical training programmes in collaboration with industry partners, including HCL, for shortlisted students.
- Organize structured aptitude, communication and technical assessment programmes.
- Strengthen pre-placement preparation and employability-oriented training.

31.7 Acknowledging the efforts of the organizing team and institute leadership along with appreciation for the successful organization of Utkarsh conducted from 26th to 28th February 2026

The Board appraised for the successful organization of Utkarsh 2026, conducted from 26th to 28th February 2026. The participation of students, the range of cultural and technical activities organized and the efforts made by faculty coordinators, organizing committees and student volunteers was presented. The Board appreciated the efforts of the organizing team and congratulated the institute leadership, faculty members and students for the successful conduct of the event further. Ms. Sonakshi Das, Vice-President, BBD Group, also appreciated the enthusiastic participation of students and emphasizes that such events should continue to provide opportunities for showcasing student talent,

creativity and leadership.

31.8 Acknowledgment and appreciation for efforts towards the forthcoming IEEE International Conference (20–21 November 2026) and review of preparedness.

The Board was informed about the preparations for the forthcoming IEEE International Conference scheduled to be held on 20–21 November 2026 at BBDITM. Mr. Amit Srivastava and Mr. Viraj Sagar Das, appreciated the institute's initiative to organize an international-level technical conference approved by IEEE. Dr. V.K. Singh, Academic Expert suggested that the organizing team should ensure quality technical sessions, effective research paper review mechanisms and participation from reputed academic institutions and industry professionals. The board appreciated the efforts of the organizing committee.

31.9 Review of faculty recruitment, retention, and development initiatives, including research publications and funded projects.

The status of faculty recruitment, retention and professional development initiatives was presented before the board. Achievements of faculty members who had successfully completed their Ph.D. degrees and those benefiting under the Career Advancement Scheme (CAS) was also highlighted. The board advised the institute to strengthen faculty retention and professional development mechanisms and ensure that faculty contributions were appropriately recognized. Also, board emphasized the need to develop a strong research ecosplam and encourage the faculty members to participate in funded research projects, consultancy assignments, patents and collaborative research activities.

31.10 Review of co-curricular and extra-curricular activities, including professional society activities, hackathons, sports, and cultural events.

The Director presented the progress of co-curricular and extra-curricular activities conducted during the academic session. He highlighted the participation of students in professional society activities, technical workshops, hackathons, innovation competitions, sports and cultural programmes. Ms. Sonakshi Das, Vice president appreciated the active involvement of students in various institutional and external activities Mr. Viraj Sagar Das suggested that greater emphasis should be placed on industry-linked technical events and innovation-oriented activities to provide students with practical exposure.

The Board recommended the following:

- Recognizing and documenting student achievements, including hackathon winners and competition accolades.
- Highlighting student startup initiatives and entrepreneurial achievements.
- Encouraging participation in national-level technical competitions and innovation challenges.
- Expanding industry-linked events and professional society activities.

The board appreciated the efforts of the faculty coordinators and student committees and advised the institute to continue promoting a vibrant co-curricular environment.

31.11 Review of planning and conduct of student training under the Infosys Springboard Program along with of the outcomes to be achieved.

The Board was briefed by the director on the planning, conduct and outcomes of student training under the Infosys Springboard Program, focusing the skill enhancement and employability benefits derived from this initiative.

31.12 To review integration of SDGs and IKS in academics through internships, projects, skill-based learning, and strengthening workshops, OBE practices, and student wellness initiatives.

The Director presented the proposed approach for integrating of Sustainable Development Goals (SDGs) and the Indian Knowledge System (IKS) across the academic ecosystem through a structured approach involving internships, B.Tech projects, and skill-based learning frameworks as part with NEP2.0. It was further recommended by Chairperson to strengthen this integration by organizing technical workshops, soft skill development programs, and Outcome-Based Education (OBE) workshops, ensuring Sustainable development and meaningful societal contribution

31.13 Acknowledgement and appreciation of faculty members conferred with the Best Faculty Award for their outstanding contributions.

The Director informed the Board about the faculty members who had been conferred with the Best Faculty Award in recognition of their outstanding contributions to teaching, research, academic administration and institutional development as per the teaching ones of BBD. The board, congratulated the award recipients and appreciated their dedication and commitment towards institutional growth.

31.14 To review and recognize student startup initiatives and entrepreneurial achievements

The Director apprised the Board of the entrepreneurial initiatives undertaken by students and informed the members about the successful establishment and formal Udyam Registration of the designed startup initiated by Alok Mishra (2400540700023) and Manas Mishra (2400540109005). Mr. Viraj Sagar Das appreciated the students' entrepreneurial efforts and suggested that the institute should provide continued mentorship, industry exposure and guidance regarding business development and commercialization. Ms. Sonakshi Das emphasized the importance of enhancing an innovation-driven culture among students and encouraged the institute to strengthen its incubation and entrepreneurship support mechanisms.

31.15 Mentorship and Student Support Systems

Dr. Pratul Arvind, Director highlighted the role of the Mentor-Mentee system and the initiatives being undertaken to provide academic, career-related and personal guidance to students. The board advised the institute to strengthen the mentoring framework and ensure that faculty mentors regularly interact with students and provide timely support wherever required. The Board recommended that the success stories should also strengthen the mentor mentee scheme.

31.16 Holistic Development and Well-being Initiatives

Board was made aware of the various initiatives undertaken to promote students' mental, physical and emotional well-being. He highlighted the organization of mental health awareness programmes, yoga sessions, wellness activities and soft-skill and personality development workshops for faculty, staff and students. The board appreciated the efforts of the institute and emphasized that student well-being should remain an important institutional priority. The Board appreciated the initiatives and recommended their continued implementation for the holistic development of students.

31.17 To acknowledge and review collaboration with Oracle for academic and training initiatives.

Dr Pratul Arvind informed the Board about the two-year collaboration with Oracle for a period of two years. The enhance student learning through exposure to industry-relevant tools, certification programs, and technical training aligned with current technological trends. Ms. Sonakshi Das appreciated the efforts of the institute in strengthening industry partnerships and recommended effective utilization of this collaboration for improving student skills, employability, and faculty development.

It would further of the Chairperson invited members to raise any additional matter for consideration. No additional matter was brought before the Board.

The meeting ended with the vote of thanks to the chair.

Dr. Pratul Arvind
Convener and Director

Date: 14:03:2026
Place: BBDITM, Lucknow

Mrs. Alka Das Gupta
Chairperson, Governing Council, BBDITM

A copy of the above is forwarded to BoG Members for information and necessary actions.

Dr. Pratul Arvind
Convener and Director

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ACTION TAKEN REPORT

ATR of the 31st Meeting of Board of Governors held on 14th March 2026 at 03:00 PM at Babu Banarasi Das Institute of Technology and Management, Lucknow, U.P., India

31.1 Confirmation of the 30th meeting of the Board of Governors held on 20th September 2025.
All items recorded in the previous minutes have been reviewed and implemented where applicable. Documentation of decisions and follow-ups has been maintained for reference.

31.2 To note the action taken report on the minutes of the meeting held on 20th September 2025.
Key initiatives, including academic programs, faculty recruitment, and infrastructure upgrades, have been executed in a timely manner. Continuous monitoring mechanisms have been reinforced to ensure pending items are addressed efficiently.

31.3 Review of progress on NBA SAR submission status and compliance with accreditation requirements.
SAR documents have been updated and uploading is under process, the compliance measures implemented across departments. The accreditation team has completed internal audits, and faculty and administrative staff have been engaged to align all processes with NBA standards. Follow-up actions on evidencing outcomes and benchmarking practices have been initiated.

31.4 Review and assessment of budget utilization for the academic session 2025 – 26 and consideration of the proposed budget for 2026 – 27.
Funds were allocated for academic initiatives, infrastructure development, research programs, and student engagement. The proposed budget for 2025–26 has been prepared, incorporating strategic investments to enhance teaching, research, and institutional growth. Approval workflows are in place for timely release of funds.

31.5 Review of academic performance and results of the odd semester for the academic session 2025–26.
Academic monitoring mechanisms were strengthened, remedial and support programs were implemented for students requiring assistance, and faculty were encouraged to adopt innovative teaching-learning strategies.

31.6 Review of placement outcomes for the outgoing batch of 2025 and discussion on strategies for improving placements for the batch of 2026.
The Training and Placement Cell has strengthened industry linkages and conducted structured training programs focusing on aptitude, coding, and communication skills. Collaboration with industry partners, including HCL, has been initiated for conducting specialized technical training sessions for shortlisted

students. Pre-placement training modules have been enhanced.

31.7 Acknowledging the efforts of the organizing team and institute leadership along with appreciation for the successful organization of Utkarsh conducted from 26th to 28th February 2026

Organizing committees were commended, and post-event analysis was conducted to document learnings and best practices. Feedback from participants has been collated for future improvements.

31.8 Acknowledgment and appreciation for efforts towards the forthcoming IEEE International Conference (20–21 November 2026) and review of preparedness.

Detailed preparation plans and readiness reports were submitted. Logistics, speaker coordination, and research paper submissions are on track. Continuous monitoring of progress is being conducted to ensure high-quality execution.

31.9 Review of faculty recruitment, retention, and development initiatives, including research publications and funded projects.

Recruitment of qualified faculty members is in progress. Faculty members completing Ph.D. have been recognized, and eligible faculty have been processed under the Career Advancement Scheme (CAS). Faculty Development Programs (FDPs), research initiatives, and publication activities have been encouraged and supported.

31.10 Review of co-curricular and extra-curricular activities, including professional society activities, hackathons, sports, and cultural events.

Various hackathons, technical events, cultural programs, and professional society activities have been conducted. Student achievements have been documented, and recognition mechanisms have been strengthened. Efforts are underway to expand industry-linked activities and innovation-driven programs.

31.11 Review of planning and conduct of student training under the Infosys Springboard Program along with of the outcomes to be achieved.

Training sessions were completed as scheduled, with measurable improvement in student skill sets. Plans for continued industry-led collaborations have been formulated to ensure alignment with technological trends and employability requirements.

31.12 To review integration of SDGs and IKS in academics through internships, projects, skill-based learning, and strengthening workshops, OBE practices, and student wellness initiatives.

Initial steps have been taken to integrate SDGs and Indian Knowledge System (IKS) concepts into curriculum delivery, internships, and final year projects. Workshops, awareness sessions, and skill-based initiatives have been planned and partially implemented to align academic activities with societal needs.

31.13 Acknowledgement and appreciation of faculty members conferred with the Best Faculty

Award for their outstanding contributions.
Faculty members receiving Best Faculty Awards have been formally recognized, and appreciation has been recorded to encourage excellence in teaching and research.

31.14 To review and recognize student startup initiatives and entrepreneurial achievements
Student startup initiatives have been identified and documented. Support mechanisms through mentorship and guidance have been initiated. The startup established by Alok Mishra and Manas Mishra**,** registered under Udyam Registration, has been acknowledged as a model initiative

31.15 Mentorship and Student Support Systems
The Mentor-Mentee system has been strengthened with regular interactions, progress tracking, and counseling support. Records of mentoring sessions are being maintained systematically.

31.16 Holistic Development and Well-being Initiatives
Programs on mental health awareness, yoga sessions, and soft skill development workshops have been conducted. Continuous efforts are being made to support student well-being and overall personality development

31.17 To acknowledge and review collaboration with Oracle for academic and training initiatives.

The collaboration with Oracle has been formally established for a duration of two years. Initial activities under the collaboration have been initiated, including planning of training sessions, certification opportunities, and curriculum support aligned with industry standards. Coordination with Oracle representatives is ongoing to ensure smooth implementation and maximum benefit to students and faculty

A copy of the above is forwarded to BoG Members for information and necessary action.

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