BBDITM

BABU BANARASI DAS INSTITUTE OF TECHNOLOGY & MANAGEMENT

(Formerly known as Babu Banarasi Das National Institute of Technology & Management)
Affiliated to Dr. A.P.J. Abdul Kalam Technical University (AKTU College Code : 054)
Approved by All India Council for Technical Education (AICTE)
Website : www.bbdnitm.ac.in / Email ID : director@bbdnitm.ac.in
Phone Number.: +91 – (522) - 6196222 / 6196223 / 6196349

Ref. No.: Dir-/BBDITM/2024-25/BOG-029

Date: 21st March 2025

Minutes of the Meeting

The twenty-ninth BOG meeting of the Board of Governors of Babu Banarasi Das Institute of Technology and Management, Lucknow was held on 21st March 2025 at 3:00 PM in the Institute Committee Meeting Room.

Sl. No.	Name of the person	Designation	Post-holding in the Governing Council
1.	Mrs. Alka Das	Chairperson	Chairperson, BBD Educational Group
2.	Ms. Sonakshi Das	Vice-President, BBD Group	Vice-President, BBD Educational Group
3.	Mr. R.K. Agarwal	Chief Executive Director, BBD Educational Group	Member nominated by BBD Educational Group
4.	Dr. Sudharma Singh	Educationist	Member nominated by BBD Educational Group
5.	Mr. Viraj Sagar Das	Expert Member (Industry)	Member nominated by BBD Educational Group
6.	Mr. Amit Srivastava	Expert Member (Industry)	Member
7.	Dr. V.K. Singh	Expert Member (Academics), Director, BBDNIIT	Member
8.	Dr. Shailendra Tahilyani	Professor, BBDITM	Member
9.	Mr. Achman Mishra	Assistant Professor, BBDITM	Member
10.	Dr. Shailendra Singh Chauhan	Director, BBDITM	Convener

All members as listed were in attendance at the meeting. The Chairperson, Mrs. Alka Das Gupta, commenced the proceedings by extending a warm welcome to the members of the Board of Governors. She also highlighted the significance of conducting BoG meetings at more regular intervals to facilitate timely deliberation on institutional matters of importance.

Following this, Dr. Shailendra Chauhan, the Convener, expressed his greetings to the members and, with the Chairperson's consent, presented the agenda items for the day. The discussions that followed culminated in the formulation and adoption of several key resolutions.

29.1 Confirmation of the minutes of the 28th meeting of the Board of Governors held on 18th Sep 2024

The minutes of the 28th BoG meeting were reviewed and confirmed as an accurate record of the proceedings without any amendments.

29.2 To note the actions taken on the minutes of the meeting held on 18th Sep 2024

Progress on the action points from the last meeting was noted with appreciation for the timely completion of most tasks. Ongoing monitoring was emphasized to address remaining actions.

29.3 Acknowledgment and appreciation to the Director for the successful execution of Utkarsh held from 23rd to 25th February 2025

The Board expressed its sincere appreciation to the Director and the organizing committee for the excellent planning and execution of the Utkarsh event. The high level of student participation and event impact on institutional branding were particularly commended.

29.4 Review of progress on NBA initiatives and status of compliance with accreditation requirements

An update on NBA accreditation activities was presented, highlighting progress in documentation, internal audits, and corrective actions. The Board encouraged continuous efforts to ensure full compliance ahead of upcoming peer reviews.

29.5 Formal appreciation for the successful organization of the Central Alumni Meet

The Board formally acknowledged the successful conduct of the Central Alumni Meet, recognizing the contributions of the organizing team in strengthening alumni engagement and institutional networks.

29.6 Review of academic performance and results of the odd semester for the session 2024–25

Academic performance reports for the odd semester were examined. The Board discussed trends in pass percentages, subject-wise outcomes, and emphasized support mechanisms for students requiring academic assistance.

29.7 Review and assessment of budget utilization for the academic session 2024–25 and consideration of the proposed budget for 2025–26

The utilization report for the current academic session's budget was reviewed and found to be aligned with institutional priorities. The proposed budget for 2025–26 was presented and approved following deliberations focusing on strategic allocation of resources. The proposed delegation of financial power to extend for upcoming Additional Registrar and Deputy CoE.

29.8 Review of placement records for the outgoing batch of 2025 and deliberation on placement strategies and preparedness for the newly admitted batch of 2025–26

Placement outcomes for the 2025 graduating batch were discussed, noting improvements in placement rates

and salary packages. Strategies for enhancing industry interaction, skill development, and placement readiness for the incoming batch were deliberated.

29.9 Consideration of proposals for restructuring or merging committees to improve coordination and governance efficiency

The Board considered suggestions to streamline governance through restructuring and merging of certain committees. The need for clearer roles and enhanced inter-committee communication was emphasized to improve efficiency.

29.10 Review of co-curricular and extra-curricular initiatives including professional society activities, hackathons, cultural events, and other student engagement programs

The Board reviewed recent co-curricular and extra-curricular activities, appreciating efforts to promote holistic student development through diverse programs. Suggestions for expanding such initiatives and increasing student participation were noted.

29.11 Review of recruitment and retention strategies for Ph.D.-qualified faculty and consideration of measures to strengthen faculty research capacity
Discussion centered on faculty recruitment and retention, with emphasis on attracting Ph.D.-qualified staff and providing supportive environments for research and professional growth.

29.12 Acknowledgement of faculty members recognized with Best Faculty Awards, along with encouragement to expand participation in industry collaborations, applied research, and consultancy projects
The Board congratulated award-winning faculty and encouraged all members to enhance their involvement in industry partnerships, applied research, and consultancy for institutional advancement.

29.13 Review of preparedness for the upcoming TCS accreditation visit scheduled in April 2025
An update on the institution's readiness for the TCS accreditation visit was presented, highlighting ongoing documentation efforts and compliance measures. The Board advised maintaining focus on gap closure and stakeholder coordination.

29.14 Consideration and approval of the revised Research and Development Policy, Leave Policy of the Institute and Bright and Slow Learner Policy

The Board reviewed the proposed revisions to the Research and Development Policy, Leave Policy of the Institute and Bright and Slow Learner Policy. Members discussed the key updates in policies, including provisions for research incentives, project funding, faculty and staff leave entitlements, and procedural clarity. The Board acknowledged that the revised policies reflect current institutional priorities and compliance requirements. Board approved all Policies with version 2 in nature. It was resolved that these versions shall be implemented with immediate effect and circulated to all stakeholders for compliance.

29.15 To review Faculty Development Programmes (FDPs) conducted and planned by various departments.

The Board reviewed the Faculty Development Programmes organized by different departments. It appreciated the successful conduct of a 5-day FDP on "Machine Learning and Data Analytics for Research" by the CSE Department from **17th February to 21st February 2025**, which enhanced research and technical competencies of faculty members. The Board also noted the initiative of the ECE Department to conduct a Short-Term Training Programme on *"Career Opportunities and Skill Roadmap in VLSI Design & Embedded Systems"* from **21st April to 25th April 2025**. Members appreciated the efforts to organize such programmes in emerging domains and emphasized the need for continuous faculty upskilling.

29.16 To review and strengthen the Mentor–Mentee system.

The Board emphasized the importance of the Mentor–Mentee system in providing academic guidance, career support, and personal mentoring to students. Members recommended regular interaction, effective monitoring, and proper documentation to enhance its effectiveness.

29.17 To review and recognize student startup initiatives and achievements.

The Board acknowledged student startup initiatives and appreciated the entrepreneurial efforts of students. Special recognition was accorded to **Ashish Kumar Yadav (200054010011741)** and **Sudhir Shukla (2200540700090)** for their contributions toward startup activities. The Board encouraged fostering innovation and entrepreneurship among students.

29.18 Consideration of any other matter with the permission of the Chair

With the Chair's consent, members briefly discussed potential improvements in digital learning infrastructure and requested relevant departments to explore actionable proposals.

There being no further business, the meeting concluded with the Chairperson thanking all members for their valuable inputs and active participation.

Mrs. Alka Das Gupta
Chairperson

Dr. Shailendra Chauhan
Director

Date: 21:03:2025
Place: BBDITM, Lucknow

A copy of the above is forwarded to BoG Members for information and necessary actions.