BBDITM

BABU BANARASI DAS INSTITUTE OF TECHNOLOGY & MANAGEMENT

(Formerly known as Babu Banarasi Das National Institute of Technology & Management)
Affiliated to Dr. A.P.J. Abdul Kalam Technical University (AKTU College Code : 054)
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Ref. No.: Dir-/BBDITM/2024-25/BOG-028 **Date: 18th September 2024**

Minutes of the Meeting

The twenty-eighth BOG meeting of the Board of Governors of Babu Banarasi Das Institute of Technology and Management, Lucknow was held on 18th September 2024 at 3:00 PM in the Institute Committee Meeting Room.

Sl. No.	Name of the person	Designation	Post-holding in the Governing Council
1.	Mrs. Alka Das	Chairperson	Chairperson, BBD Educational Group
2.	Ms. Sonakshi Das	Vice-President, BBD Group	Vice-President, BBD Educational Group
3.	Mr. R.K. Agarwal	Chief Executive Director, BBD Educational Group	Member nominated by BBD Educational Group
4.	Dr. Sudharma Singh	Educationist	Member nominated by BBD Educational Group
5.	Mr. Viraj Sagar Das	Expert Member (Industry)	Member nominated by BBD Educational Group
6.	Mr. Amit Srivastava	Expert Member (Industry)	Member
7.	Dr. V.K. Singh	Expert Member (Academics), Director, BBDNIIT	Member
8.	Dr. Shailendra Tahilyani	Professor, BBDITM	Member
9.	Mr. Achman Mishra	Assistant Professor, BBDITM	Member
10.	Dr. Shailendra Singh Chauhan	Director, BBDITM	Convener

All the listed members were present at the meeting. At the outset, the Chairperson, Mrs. Alka Das Gupta, warmly welcomed all members of the Board of Governors and emphasized the importance of holding BoG meetings more frequently to ensure timely discussion and resolution of critical matters.

Dr. Shailendra Chauhan, the Convener, also extended a cordial welcome to the Governing Body members. With the Chairperson's approval, he proceeded to introduce the agenda items for discussion, which led to the adoption of key resolutions.

28.1 Confirmation of the minutes of the 27th meeting of the Board of Governors held on 18th March 2024

The minutes of the 27th meeting held on 18th March 2024 were reviewed and confirmed unanimously without amendments.

28.2 To note the actions taken on the minutes of the meeting of the governance held on 18th March 2024

The Board noted the action taken report submitted on the implementation status of resolutions passed during the 27th meeting. Members expressed satisfaction with timely execution and continuous follow-up on items.

28.3 Discussion on the conduction and preparation of the forthcoming Utkarsh event

The Board deliberated on the plans for the upcoming Utkarsh event, scheduled for February 2025. The Director presented the preliminary preparations, highlighting event themes, student participation, logistics, and publicity strategies. Members suggested incorporating more industry interaction sessions and enhancing digital promotion. Approval was given to proceed as planned with periodic updates to the Board.

28.4 Review of progress on NBA-related initiatives and accreditation compliance measures

A detailed report on NBA accreditation-related activities was presented, including progress on corrective actions, SAR preparation, and internal audits. The Board appreciated the departments' efforts and IQAC coordination and advised stricter timelines to ensure compliance well before the peer team visit.

28.5 Review of academic performance for the academic session 2023–24, based on even sem results

The academic results for the even semester of 2023–24 were reviewed. The Board noted improvements in pass percentages and subject-wise performance but urged enhanced support mechanisms for academically weaker students. Plans for faculty development and student mentoring were encouraged.

28.6 Presentation and review of the admission report for the 2024 academic session

The admission report was presented, showing an increase in overall enrollment with significant growth in certain departments. The Board emphasized the need for continued marketing efforts and quality assurance to maintain and improve admission standards.

28.7 Consideration of the proposal for enhancement of student intake in the Department of CSE

The Board considered the proposal to increase the student intake capacity in the CSE department by 60 seats for the upcoming academic session 2025–26. After discussion on infrastructure, faculty availability, and regulatory compliance, the proposal was approved with the condition of fulfilling all norms.

28.8 Status update on preparations for the Central Alumni Meet scheduled on 28th October 2024

The Alumni Relations Coordinator provided an update on the organization of the Central Alumni Meet. Key arrangements including venue, invitations, agenda, and guest speakers were reported to be on track. The Board encouraged active participation and suggested involving notable alumni for motivational talks.

28.9 Recognition of Faculty Achievements and Encouragement for Professional Development
The Board acknowledged recent faculty achievements in research publications, patents, and awards. Members recommended the institution to increase support for faculty attending conferences, undertaking research projects, and engaging in professional development activities.

28.10 Deliberation on measures for strengthening the institutional Research and Innovation ecosystem, including faculty and student engagement

The Board explored various approaches to enhance the research and innovation ecosystem, focusing on the importance of dedicated research cells, interdisciplinary collaboration, stronger industry partnerships, and increased support for student start-ups. Emphasis was placed on the need for a coordinated advisory mechanism to guide and monitor these efforts.

28.11 To review Faculty Development Programmes conducted and planned by various departments.

The Board reviewed the Faculty Development Programmes organized by different departments to enhance faculty competency in emerging and interdisciplinary domains.The Board appreciated the successful conduct of the following FDPs:

- *"Recent Advancements in Generative AI, Large Language Models (LLMs), and Prompt Engineering"* conducted by the **CSE Department** from **22nd July to 26th July 2024.**
- *"Recent Trends in Civil and Mechanical Engineering"* conducted by the **CE Department** from **9th September to 14th September 2024.**

Members acknowledged that these programmes contributed significantly to enhancing teaching-learning processes, research orientation, and faculty upskilling. The Board also noted the upcoming FDP initiatives, including:

- *"Communication, Signal Processing and Robotics for Smart Urban Systems"* planned by the **ECE Department** from **14th October to 18th October 2024.**
- *"Machine Learning for Educators, AI-Driven Pedagogy, Ethical AI in Higher Education, and Integrating AI Tools"* planned by the **IT Department** from **18th November to 22nd November 2024.**

The Board appreciated the proactive efforts of departments in organizing such programmes and recommended continued focus on emerging technologies and interdisciplinary learning.

28.12 Consideration of any other matter with the permission of the Chair
With the Chair's permission, members discussed initiatives to enhance teaching and learning quality through improved digital tools and resources. The departments were requested to explore solutions that support innovative instructional methods and facilitate better student-teacher interaction.

There being no further points for discussion, the meeting concluded with a note of appreciation from the Chairperson to all members for their valuable insights and active participation.. The meeting concluded with a note of appreciation for the collective efforts of faculty, staff, and administration in advancing the institution's academic and developmental objectives.

Mrs. Alka Das Gupta
Chairperson

Dr. Shailendra Chauhan
Director

Date: 18:09:2024
Place: BBDITM, Lucknow

A copy of the above is forwarded to BoG Members for information and necessary actions.