BBDITM

BABU BANARASI DAS
INSTITUTE OF TECHNOLOGY & MANAGEMENT

(Formerly known as Babu Banarasi Das National Institute of Technology & Management)
Affiliated to Dr. A.P.J. Abdul Kalam Technical University (AKTU College Code : 054)
Approved by All India Council for Technical Education (AICTE)
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Ref. No.: Dir-/BBDITM/2023-24/BOG-027 **Date: 18th March 2024**

Minutes of the Meeting

The twenty-seventh BOG meeting of the Board of Governors of Babu Banarasi Das Institute of Technology and Management, Lucknow was held on 18th March 2024 at 3:00 PM in the Institute Committee Meeting Room.

Sl. No.	Name of the person	Designation	Post-holding in the Governing Council
1.	Mrs. Alka Das	Chairperson	Chairperson, BBD Educational Group
2.	Ms. Sonakshi Das	Vice-President, BBD Group	Vice-President, BBD Educational Group
3.	Mr. R.K. Agarwal	Chief Executive Director, BBD Educational Group	Member nominated by BBD Educational Group
4.	Dr. Sudharma Singh	Educationist	Member nominated by BBD Educational Group
5.	Mr. Viraj Sagar Das	Expert Member (Industry)	Member nominated by BBD Educational Group
6.	Mr. Amit Srivastava	Expert Member (Industry)	Member
7.	Dr. V.K. Singh	Expert Member (Academics), Director, BBDNIIT	Member
8.	Dr. Shailendra Tahilyani	Professor, BBDITM	Member
9.	Mr. Achman Mishra	Assistant Professor, BBDITM	Member
10.	Dr. Shailendra Singh Chauhan	Director, BBDITM	Convener

The above members were present in the meeting. The Chairperson, Mrs. Alka Das Gupta, at the outset, welcomed all the Members of the BOG. Hon'ble Chairperson also mentioned that Meetings of BoG should be held more frequently to address issues of importance in a timely manner.

Dr. Shailendra Chauhan, the Convener, extended a cordial welcome to all members of the Governing Body. Subsequently, with the Chairman's sanction, he introduced the agenda items for deliberation, culminating in the adoption of specific resolutions.

27.1 Confirmation of the minutes of the 25th meeting of the Board of Governors held on 15.09.2023 and the 26th special meeting held on 20.12.2023.

The Board reviewed and confirmed the minutes of the 25th BoG meeting held on 15th September 2023 and the 26th special meeting held on 20th December 2023 without any modifications.

27.2 To note the action taken on the minutes of the meetings held on 15th September 2023 and 20th December 2023.

The Board noted the action taken report on the resolutions passed during the 25th and 26th BoG meetings. Members expressed satisfaction with the progress made and urged departments to ensure timely completion of pending actions, if any.

27.3 Review of work progress and implementation status of NBA accreditation-related activities.

A detailed presentation was made on the current status of NBA-related activities, including gap closures, SAR submission updates, and internal quality audits. The Board acknowledged the efforts of the departments and the IQAC team, while advising continuous monitoring to ensure timely readiness for upcoming peer team visits.

27.4 Appreciation for the successful organization of the International Conference held in December 2023, along with a review of outcomes and feedback received.

The Board appreciated the successful organization of the International Conference conducted in December 2023. The event's academic and outreach impact was acknowledged, and members reviewed feedback from participants and stakeholders. The organizing team was commended for their coordination and execution.

27.5 Acknowledgment and appreciation to the Director of the Institute for the successful execution of *Utkarsh* held from 21st to 23rd February 2024.

The Board placed on record its appreciation to the Director and the organizing committee for the successful execution of *Utkarsh*, held from 21st to23rd February 2024. The event's quality, student participation, and institutional branding were specifically lauded.

27.6 Review and assessment of budget utilization for the academic session 2023–24 and consideration of the proposed budget for the session 2024–25.

The Board reviewed the utilization of the budget for the academic session 2023–24 and found it aligned with planned allocations. The proposed budget for 2024–25 was presented and approved after discussion. The Board advised departments to ensure judicious and outcome-oriented spending.

27.7 Review of the academic performance and results of the odd semester for session 2023–24.

The Board examined the academic performance reports and results for the odd semester of the 2023–24 academic year. Observations regarding pass percentage, subject-wise performance, and continuous

assessment practices were discussed. Departments were encouraged to identify and support academically weaker students.

27.8 Review of placement records for the outgoing batch of 2024 and discussion on placement policy and preparedness for the newly admitted batch of 2024–25.

The Board reviewed the placement statistics for the outgoing 2024 batch and noted the improvement in placement percentage and average salary packages. The proposed policy and action plan for the 2024–25 batch were discussed, with emphasis on early industry engagement, training, and skill-building programs.

27.9 To review Faculty Development Programmes (FDPs) conducted and planned by various departments.

The Board reviewed the Faculty Development Programmes organized by various departments for enhancing faculty competency and academic excellence.The Board appreciated the successful conduct of the following FDPs:

- *"Innovative Teaching Approaches for Next-Generation Electronics and Communication Technologies"* conducted by the **ECE Department** from **20th November to 24th November 2023.**
- *"Revolutionizing Computer Science: AI, Data Science & Beyond"* conducted by the **CSE Department** from **29th January to 2nd February 2024.**
- *"Advances in Cybersecurity and Ethical Hacking"* conducted by the **IT Department** from **11th March to 15th March 2024.**

Members acknowledged that these programmes have contributed to improving teaching methodologies, technical expertise, and research orientation among faculty members. The Board also noted the upcoming FDPs planned by departments, including:

- *"Aligning Academic Curriculum with Semiconductor Industry Career Needs"* by **ECE Department** (June 2024)
- *"Recent Advancements in Generative AI, Large Language Models (LLMs), and Prompt Engineering"* by **CSE Department** (July 2024)
- *"Recent Trends in Civil and Mechanical Engineering"* by **CE Department** (September 2024)
- *"Communication, Signal Processing and Robotics for Smart Urban Systems"* by **ECE Department** (October 2024)
- *"Machine Learning for Educators, AI-Driven Pedagogy, Ethical AI in Higher Education, and Integrating AI Tools"* by **IT Department** (November 2024)

The Board appreciated the proactive planning of departments and recommended continued focus on emerging technologies and industry-aligned faculty development.

27.10 Consideration of any other matter with the permission of the Chair.

With the permission of the Chair, the Board briefly discussed the upcoming NAAC accreditation cycle. Departments were instructed to initiate documentation and compliance activities in alignment with NAAC criteria. Formation of a criterion-wise task force was suggested for streamlined coordination.

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There being no further points for discussion, the meeting concluded with a note of appreciation from the Chairperson to all members for their valuable insights and active participation.. The meeting concluded with a note of appreciation for the collective efforts of faculty, staff, and administration in advancing the institution's academic and developmental objectives.

Mrs. Alka Das Gupta
Chairperson

Dr. Shailendra Chauhan
Director

Date: 18:03:2024
Place: BBDITM, Lucknow

A copy of the above is forwarded to BoG Members for information and necessary actions.