



Points to be discussed	Minutes of the meeting
<ul style="list-style-type: none"> To discuss & taking minutes of meeting, preparing minutes and submit necessary documents. 	<ul style="list-style-type: none"> To create process system for the dissemination of minutes online, to reduce printing cost. To check the faculty participation with every meeting & submit report and share with them. To report to the members and take necessary steps to make them aware and to do their duty.

Ref. No. BU-BHUETM/2023-24/AA-015/AA01

Date: 3rd August 2023

ACADEMIC ADVISORY MEETING MINUTES

In reference to the Notice Ref. No. BU-BHUETM/2023-24/AA-015, the Academic Advisory Board meeting commenced at 10:00 AM in Board Room, BHUETM with a welcome address by the Chairman, who briefed the members on the importance of the meeting in strengthening academic quality and institutional processes. The minutes was then taken up for discussion.

S. No.	AGENDA	Description
15.1	Academic Support for Slow & Advanced Learners	The Committee advised departments to continue and strengthen remedial classes, bridge courses, and tutorials for slow learners, while further promoting research internships, project-based learning, and competitive exam coaching for advanced learners.
15.2	Peer Learning & Flipped Classroom Practices	The Committee suggested testing peer-assisted learning and flipped classroom models across departments and advised aligning their initiatives with NEP 2020 to enhance student engagement.
15.3	Faculty-led Subject Target & Outcome Review	The Committee advised regular faculty-wise monitoring of syllabus coverage, learning outcomes, and student performance, and suggested early corrective academic interventions wherever gaps are identified.
15.4	Curriculum & Academic Planning for Cold Semester	The Committee suggested improving faculty-oriented models, emerging technologies, and employability skills into course planning and academic delivery for the upcoming semester.
15.5	Research Seminars, FDPs & Workshops	The Committee advised departments to organize research seminars, FDPs, workshops, and expert talks, and encouraged collaborations with industry experts, alumni, and research organizations.
15.6	Recognition of Research & Publications	The Committee appreciated faculty research achievements and advised continued focus on quality publications, patents, funded projects, and scholarly contributions.
15.7	Admission Status & Enrollment Strategies	The Committee suggested continuing effective outreach strategies and advised continuous monitoring of enrollment trends to maintain steady admission.
15.8	Accreditation & Quality Assurance (NSA)	The Committee advised departments to ensure continuous updating of NSA documentation, CO-PO mapping, SAR compliance, and audit readiness.
15.9	Examination & Attendance Monitoring	The Committee advised timely analysis of semester results, early preparation for PUT examinations, strict ERP-based attendance monitoring, and recognition of faculty contribution.
15.10	Training Programs & Leadership Initiatives	The Committee suggested systematic tracking of participation and impact assessment for Leadership and other faculty development programs.
15.11	Student Orientation & Development	The Committee advised effective planning of orientation programs, placement awareness activities, and structured collection of student

BABU BANARASI DAS UNIVERSITY, BHUETM

Registered Office: 35, Sector-10, GGS Indraprastha, New Delhi-110028, India
 Institute Address: Sector 5, Dr. Ambedkar Nagar, Parulakh Road, Gurgaon (H.P.) - 122026, India