



Ref. No.: Dir-/BBDITM/2021-22 / AAB-010

Date:21.02.2022

Timing: 11:00 AM

Meeting of Academic Advisory Board

At the Outset the Chairman welcomed all the members present in the meeting and specially expressed gratitude towards the External Members whose experience will provide the suitable direction to steer the Institute on the path of Academic Excellence.

The members approved the resolutions and action taken report of the meeting held 22/11/2021.

The following items are discussed and the corresponding resolutions are taken:

Agenda No	Agenda of Meeting	Description
10.1	Admission Counsellor in Department	Board suggested that the Department should nominate Counsellor to promote admission.
10.2	Assessment of Mission, Vision and Core Values of Institution and all Departments.	Prof Yadav expressed that there is no substitute to hard work and it's required to achieve overall development of Institute. Concrete steps and path needed in all direction for achieving quality excellence. So, Mission and Vision of Institute and departments should be achieved for setting quality benchmark.
10.3	Academic Calendar	Board recommended to design an effective teaching and learning model through academic calendar for the next academic session in order to enhance the implementation of CO achievement.
10.4	Welcome note mail to newly admitted Students (2022-23)	Board desired that As per suggestion a Welcome note should be given to newly admitted students every year.
10.5	Reasons for newly admitted students leaving the college	Board probed in to find out the reasons of the newly admitted students leaving the college.
10.6	Orientation Program for all years	As per recommendation of Prof Singh Orientation Program should be conducted for the students of every year in every branch to maintain a healthy environment for the student of the college.

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BABU BANARASI DAS
INSTITUTE OF TECHNOLOGY AND MANAGEMENT
(Formerly Known as Babu Banarsi Das National Institute of Technology and Management)
(Recognized by AICTE, Govt. of India, affiliated to Dr. A.P.J. Abdul Kalam Technical University, Lucknow)
AKTU COLLEGE CODE - 054

10.7	FAQs regarding students queries	Board suggested to prepare FAQs regarding students queries and a drop box may be kept floor wise for the help of the students.
10.8	NBA & NAAC	Board discussed Accreditation at length and identified that documentation of quality parameters is equally important. It was the strong recommendation of the Board to Prepare all the documents of NBA and NAAC as per the guidelines on top priority.

The Meeting ends with a vote of thanks.

SS Chauhan
21/02/22
(Dr SS Chauhan)
Director, BBDITM