



OFFICE OF THE DIRECTOR  
BABU BANARASI DAS  
INSTITUTE OF TECHNOLOGY & MANAGEMENT

Affiliated to Dr. A.P.J. Abdul Kalam Technical University (AKTU), Lucknow (U.P.)  
Approved by All India Council for Technical Education (AICTE)  
Website [www.bbditm.ac.in](http://www.bbditm.ac.in) / e-mail [director@bbditm.ac.in](mailto:director@bbditm.ac.in)  
Phone Number +91 - (522) - 6196222 / 6196223 / 6196305 (VPN No. 723)

Vision of the Institute

"To become a leading institute of providing professionally competent and socially responsive technocrats with high moral values."

Mission of the Institute

- To create an eco-system for the dissemination of technical knowledge, to achieve academic excellence.
- To develop technocrats with creative skills and leadership qualities, to solve local and global challenges.
- To impart human values and ethics in students, to make them socially and Eco-friendly responsible

Ref. No.: Dir-BBDITM/2025 -26/AAB-020/MOM

Date: 30<sup>th</sup> January 2026

ACADEMIC ADVISORY MEETING MINUTES

In reference to the Notice Ref. No.: Dir-BBDITM/2025-26/AAB-020, the Academic Advisory Board meeting commenced at 10:00 AM in the Board Room, BBDITM, with a welcome address by the Convener. The Convener briefed the members on the continued commitment towards academic excellence, research growth, accreditation preparedness, and student success initiatives for the current academic session. The agenda was then taken up for discussion.

S.No	Agenda	Description
20.1	Mid-Semester Academic Review	The Committee reviewed mid-semester academic progress, syllabus coverage status, CO attainment trends, and advised timely corrective measures including additional tutorials and doubt-clearing sessions wherever required.
20.2	Outcome-Based Education (OBE) Implementation Review	The Committee suggested strengthening CO-PO attainment analysis, structured assessment rubrics, and data-driven academic interventions to enhance measurable learning outcomes.
20.3	Placement Preparedness & Skill Enhancement	The Committee advised intensified training sessions on aptitude, coding, communication skills, and mock interviews to improve placement outcomes for final-year students.
20.4	Research & Innovation Ecosystem	The Committee recommended promoting interdisciplinary research proposals, student innovation projects, IPR awareness sessions, and incubation support mechanisms.
20.5	Industry Interaction & Internship Monitoring	The Committee advised systematic tracking of internships, industry visits, MoUs, and guest lectures to ensure experiential learning and stronger academia-industry linkage.
20.6	Academic Audit & Documentation	The Committee emphasized internal academic audits, timely updating of departmental records, best practices documentation, and readiness for external accreditation reviews.
20.7	Digital Learning & ERP Optimization	The Committee suggested improved utilization of ERP for attendance, assessment analytics, and academic monitoring, along with enhanced LMS usage for blended learning.
20.8	Student Mentoring & Well-being	The Committee advised structured mentor-mentee meetings focusing on academic progress, career guidance, and student well-being support mechanisms.
20.9	Faculty Performance Review & Development	The Committee recommended periodic review of faculty academic contributions, FDP participation, research publications, and professional certifications.
20.10	Community Outreach & Social Responsibility	The Committee suggested organizing extension activities, awareness drives, and sustainability initiatives aligned with institutional social responsibility goals.

BABU BANARASI DAS EDUCATIONAL SOCIETY

Registered Office: 55, Babu Banarasi Das Nagar (Purana Quila), Lucknow (U.P.) - 226001, India  
Institute Address: Sector I, Dr. Akhilesh Das Nagar, Faizabad Road, Lucknow (U.P.) - 226028, India



OFFICE OF THE DIRECTOR  
BABU BANARASI DAS

INSTITUTE OF TECHNOLOGY & MANAGEMENT

Affiliated to Dr. A.P.J. Abdul Kalam Technical University (AKTU) College Code: 054)  
Approved by All India Council for Technical Education (AICTE)  
Website: [www.bbditm.ac.in](http://www.bbditm.ac.in) / e-mail: [director@bbditm.ac.in](mailto:director@bbditm.ac.in)  
Phone Number: +91 - (522) - 6196222 / 6196223 / 6196305 (VPN No. 723)

<b>Vision of the Institute</b> "To become a leading institute of providing professionally competent and socially responsive technocrats with high moral values."	<b>Mission of the Institute</b> <ul style="list-style-type: none"> <li>☐ To create an eco-system for the dissemination of technical knowledge, to achieve academic excellence.</li> <li>☐ To develop technocrats with creative skills and leadership qualities, to solve local and global challenges</li> <li>☐ To impart human values and ethics in students, to make them socially and Eco-friendly responsible.</li> </ul>
---	---

20.11	Preparation for Even Semester (2025-26)	The Committee advised proactive academic planning, timetable preparation, lab readiness, and alignment of course files prior to commencement of the upcoming semester.
20.12	Departmental Restructuring & Leadership Update	The Committee approved the renaming of the <i>Department of Applied Science and Humanities</i> to the <i>Department of Applied Science and Engineering</i> to reflect its expanded academic and technical scope.

*Usha*

Any other agenda with the permission of chair

  
Director, BBDITM